

**MINUTES OF REGULAR MEETING OF THE
OKANAGAN COLLEGE BOARD OF GOVERNORS
Open Session**

**Tuesday, September 27, 2016, 8:30 a.m.
Room 130, Salmon Arm Campus**

Approved Nov 17, 2016 by J. Le Gallee, Chair

Board Secretary: L. Le Gallee

Vice Presidents: R. Daykin
A. Hay
C. Kushner

Directors: A. Coyle

Regrets: J. O'Brien (Administrative Association)
T. Walters (OCFA)
R. Vilene (BCGEU Support Staff)
C. McRobb (BCGEU Vocational)
M. Moffat, Student Observers
P. Bradley, Student Observer
T. Thiessen, Student Observer

Guests: K. Butler (until 9:56 a.m.), J. Ragsdale

There being a quorum, the meeting proceeded to the business of the meeting.

R. Gakhal, R. Janyk, and G. Morgan took their Oath.

3. DECLARATION OF CONFLICT

No conflicts were declared.

4. CONSENT AGENDA

Motion: B. McGowan/C. Gerbrandt

“BE IT RESOLVED THAT the Consent Agenda be approved”

Items approved:

“BE IT RESOLVED THAT the June 28, 2016, open session minutes be approved”.

MOTIONS CARRIED

5. BUSINESS ARISING FROM THE MINUTES

5.1 Board Policy Development Process (C. Denesiuk)

A concern was raised at the June 28th meeting with regard to consultation of policies by stakeholders. A system will be implemented to allow for a 30 day consultation period prior to the final approval of the new or revised policy.

A website will be developed to facilitate a system to receive written comments. A policy or bylaw will be developed by the Director of Legal Affairs to implement this process.

Motion: R. Gakhal/A. Beaumont

“BE IT RESOVLED that the Okanagan College Board of Governors adopt the procedure of posting draft Board policies for consultation and feedback as presented”

MOTION CARRIED

5.2 Sexual Violence and Discrimination, Bullying and Harassment Policies (J. Hamilton)

Administration followed up with the three unions that raised concerns with regard to the *Discrimination, Bullying and Harassment Policy* following the June 28th meeting.

The challenge is to develop a fair practice that protects the privacy of individuals and,

As of September 24th, the capital was \$6,648,529.86. The Foundation has pledges of \$6.2M for pay out over the next five years. Most of the large gifts are from individuals. The project currently being focused on is the Trades Training House in which gifts-in-kind have been received.

With regard to investments, the Foundation has a policy that requires 30% of the investments be socially

7 NEW BUSINESS/RESOLUTIONS

7.1 Finance, Audit and Risk Review Committee (B. McGowan)

7.1.1 Chair Report

The Committee meet on August 31st to review the Statement of Financial Information, this will be submitted to government by September 30th.

7.1.2 Statement of Financial Information

Motion: B. McGowan/C. Derickson

“BE IT RESOLVED that the Okanagan College Board of Governors approve the Statement of Financial Information for the fiscal year ending March 31, 2016, as recommended by the Finance, Audit and Risk Review Committee”

MOTION CARRIED

7.1.3 Line of Credit

- 4) Student Housing in Vernon and Kelowna. These would be P3 partnership projects as the College is unable to take on debt for these projects.
- 5) Daycare in Penticton. This will be constructed in consultation with the Sustainable Management Construction and Residential Construction programs.
- 6) Trades Training House in Kelowna. Final approvals are underway with the City and the Province for this project. \$800,000 has been received.

Motion: S. Johal/C. Gerbrandt

“BE IT RESOLVED that the Okanagan College Board of Governors approve the Five-Year Capital Plan 2017/18 to 2021/22 as presented.”

MOTION CARRIED

8. VERBAL REPORTS

8.1 Board Chair Report (C. Denesiuk)

The Chair highlighted previous events attended by her and other Board members.

She congratulated Vice Chair, C. Derickson on his second term as counsellor of Westbank First Nation.

8.2 3 U H V L G H Q W (J. Hamilton) U W

No additions to submitted report.

8.3 Governance Chair (L. Thurnheer)

The Governance Committee is working on a number of projects. The exit survey will be revised. Once this is done the Board Chair will interview D. Manning (previous Board member). The Evaluations have been revised lately. The Board Evaluation will be used in January and the Meeting Evaluation will be used at the November Board meeting. The Board Chair will give each member a few minutes to complete it at the table. This will be done twice a year.

The Board Chair and the Governance Chair have been meeting with each Board member to discuss professional development and committee assignments.

The Terms of Reference for the two remaining Committees, Finance and Campus Planning, will be reviewed in November. All revised Terms will come to the November Board meeting for approval.

The Committee is working on the agenda for the Retreat on October 24th and 25th

- x Kelowna up by 3.5%
- x Penticton headcount was down to 913 from 966 student but grew by 4% in course registration;
- x International is up to 683 from 534 last year;
- x ABE and ESL are down. This is largely due to the fact fees were implemented this past year. The funding model has changed but students can access the AUG (Adult Upgrading Grant).

There will be a stable enrolment report at the November Board meeting.

10. TOPICS FOR NEXT MEETING

11. OTHER BUSINESS

12. FOR THE GOOD OF THE INSTITUTION

13. DATE OF NEXT MEETING: November 29, 2016, Kelowna Campus

14. ADJOURNMENT

Motion to adjourn: S. Lupul/C. Gerbrandt

MOTION CARRIED

The meeting adjourned at 10:45 a.m.