Okanagan College Education Council Minutes of Thursday, January 11, 2024 4:00 pm S 103B Student Services Boardroom Kelowna Campus & Zoom

Present: E Balili,

M Martin stated that it needs to be documented usually, such as email conversations, so that a record can be kept.

B Penfound stated that an email was(h)-oH1 0 0 1 284.33 698.5 Tm62.01 M4 01 11

c. Proposal for a new course: HCA124 Concepts for Practice

Motion: M Somerville/B Hall

That Education Council approves the new course: HCA124 Concepts for Practice as recommended by the CPRC . HSD:

J Stone provided an overview of the course.

M Martin sought clarification on whether a proposed change in learning outcomes would not need to come to EdCo.

There was a subsequent discussion.

C Newitt stated that the change in learning outcomes will affect the curriculum and therefore it needs to come to EdCo for discussion.

J Stone noted that the learning outcomes are mandated.

S Lenci noted the conversation from the last meeting, stating that it is good to have a conversation with Faculty and instructors and discuss on the percentage of change in learning outcomes.

Carried

d. Proposal for a new course: HCA126 Interpersonal Communications Motion: D Mehus/B Hall

That Education Council approves the new course: HCA126 Interperson nunications as recommended by the CPRC . HSD: As outlined. D Mehus sought clarification on the consultation, asking whether e n es of the PAC meeting will be attached. W Wheeler stated that it has been uploaded. M Martin clarified that the minutes have been uploaded to the H progr consultation section. Carried e. Proposal for a new course: HCA128 **Common Health Challer** Motion: D Mehus/M Martin

That Education Council approves the new course: HCA128 Common Health Challenges as recommended by the CPRC . HSD:

As outlined.

Carried

f. Proposal for a new course: HCA85 TmAs.

as long as the person is working on relevant industry or have completed the relevant courses, the person should be permitted.

J Lister noted that there is a challenging exam included in another policy. J Ragsdale stated that if they change it in BCCAT, they have to change it to be consistent.

J Garrett noted that the statement in the comparison document- Programs may, with the approval of Education Council, specify a shorter time period for courses to apply to a specific degree or diplomaq asking if this should be listed in the procedure document.

C Newitt responded in affirmative, stating that the exemption can be listed in procedure as well, and the disciplines need to verify.

K Brochu stated that that can help validating courses from credentials.

B Penfound sought clarification on whether procedure documents would be discussed in EdCo meetings.

J Lister stated that it is separate for this one.

E Balili sought clarification on the credits, how does it work and would like to confirm that they do not affect graduation.

I Wheeler responded that it does not affect graduation.

B Penfound stated that it needs some clarity on who needs to decide regarding the substitution courses.

J Lister stated that the department Chairs are the ones to decide.

g. Policy removal: Electronic Communication for Applicants and Students Motion: B Hall/E Balili

That Education Council approves the policy removal: Electronic Communication for Applicants and Students as recommended by ARP:

J Lister noted that this is an administrative policy, but not an academic policy, stating that it needs to be removed from Calendar.

D Mehus asked whether who is the approving body of this policy.

J Lister stated that it goes to the Executive Council and does not need to go to EdCo.

Carried

5.4 Standing Committee Reports

a. Operations committee

- Not met.

b. ARP committee

- J Garrett informed the members that ARP met on Jan 8 and there are five policies going to EdCo in Feb meeting, calling for nominations of the vacancies of the committee.

c. CCC committee

-Not met.

d. Tributes committee

-Not met.

e. Ad Hoc Governance committee

-J Garrett informed the members that the committee met on Jan 10. The committee has reviewed the Act and the EdCo Bylaws and there has been a great conversation. Members will do some institutional reviews and discuss them at the next meeting. -N Fassina noted that it is listed as EdCo policy and suggested an amendment.

-J Garrett clarified that that will be the development of EdCo policy.

-N Fassina appreciated the completion target that the committee initially set,

suggesting additional time might be needed for reviews.

-It is suggested and agreed that it will be changed to Dec, 2024.

-E Balili asked whether students can join the meeting.

-D Mehus stated that they can join as non-voting members.

5.5 Ad Hoc Governance committee Terms of Reference

Motion: D Mehus/M Somerville

That Education Council approves the Terms of Reference of the Ad Hoc Governance committee as recommended by the Ad Hoc Governance committee:

I Wheeler noted that it should be edited as any membergin the definition of

Facultyq seeking clarification on the definition of the EdCo administrator.

J Garrett stated that they define the EdCo roles.

I Wheeler noted that the definition listed for the Support Staff is wrong according to the Act.

J Garrett suggested indicating members of EdCo who filled the positions are eligible to fill those positions in the Ad Hoc Governance committee.

N Fassina suggested that it can be edited as <u>any</u> members of Education Council who is sitting as Education administrators filling the Educational administrator roleq It will be edited as similar language for Faculty and Support Staff as well.

C Battersby asked whether it is eligible to join the meetings. It was confirmed that C Battersby can join as a non-voting member.