

LEGAL ADMIN ASSISTANT CERTIFICATE PROGRAM

A. APPLY TO BECOME A STUDENT AT OKANAGAN COLLEGE					
	There is a \$30 application fee.				
B. How to Register for Courses					

- 1. See attached for required courses and costs. Prices may vary. This program is on a set schedule and is only offered every September.
- 2. Go to MyOkanagan, log in, and register for courses.

MyOkanagan with the login information you received after you were admitted. **Self-service** Registration **Register for Classes**

3. Pay for tuition and fees.

e**660** T27



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	COURSES REQUIRED FOR BOTH CERTIFICATES	COURSE LENGTH	FEES**	BOOKS**	SCHEDULE	
	Legal Office Procedures					
	Introduction to the Canadian Legal System					
LITIGATION CERTIFICATE						
	Litigation Procedures I					