

ONLINE COURSE REGISTRATION INFORMATION SEPTEMBER 2024– AUGUST 2025

A. APPLY TO BECOME A STUDENT AT OKANAGAN COLLEGE

If you have not yet done so, please apply to become a student at Okanagan College by going to <http://www.okanagan.bc.ca/BecomeaStudent/ApplyNow.html>. There is a \$30 application fee.

B. HOW TO REGISTER FOR COURSES

1. See attached for required courses listed in the order they should be taken and tuition and book costs.
2. The academic year runs from September 2024 to August 2025 and is broken down into three semesters: Fall, Winter, and Summer. Course start dates are the first Monday of every month except for December and August.
 - a. You can begin your program any time between September 3, 2024 and May 5, 2025. Keep in mind that longer courses will not be offered in the summer. **This program cannot be started in June or July.**
 - b. Each course will have a specified number of hours/weeks to follow and a course specific schedule for assignment/quiz due dates. For example, if you are in a 12-week course and you begin on October 7, 2024, you are to be finished the course on December 30, 2024. You can work ahead but not behind the course-specific schedule.
 - d. The academic year is split into three semesters:



OFFICE ADMINISTRATION DEPARTMENT
BOOKKEEPING/ACCOUNTING
TECHNICIAN CERTIFICATE PROGRAM