🏳️ Employment letter from your employer (as proof of current employment) and your work permit copy

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## Step 1: Request your Verification of Enrolment Letter and Transcript

Submit your Verification of Enrolment Letter request using the webpage: https://forms.office.com/r/WKsGHEA6HH. You can order your official transcript directly from your MyOkanagan account.

## Step 2: Create your personal checklist using IRCC online services

Visit the IRCC website and complete the Come to Canada wizard: https://www.canada.ca/en/immigration-refugees-citizenship/services/come-canada-tool.html. Click " " icon next to questions in the Come to Canada wizard.

Step 2:

For "What would you like to do in Canada?", select "Study" (as you've a valid study permit).

For "How long are you planning to stay in Canada?", select "Temporarily – more than 6 months"

For "What is your current country/territory of residence?", select "Canada"

For "What is your current immigration status in Canada?", select "Student" as you've a study permit

Answer next questions. When you see different options such as Temporary Resident Visa or Post-Graduate Work Permit - in Canada, select "Temporary Resident Visa" and click Continue.

For "Which of the following best describes your situation?", select "I have a study permit".

For "Are you giving someone access to your application?", select "No". If you've a representative, then select as appropriate.

For "Are you able to make a digital copy of your documents with a scanner or camera?", select "Yes".

After you finish answering all questions, the system will generate 'personal reference code' along with several steps. Read and follow these steps carefully.

## Step 3: Scan and attach all supporting documents

Upon logging into your IRCC account, click 'Apply to come to Canada' under "Start an application", enter your personal reference code and click Continue.

Click the " " icon next to each document name in the Your Document Checklist webpage for instructions. Scan your documents to your computer and attach them to your online application. If you do not have a scanner, you may use the scanner in the Library. The overall size of each file to upload needs to be less than four (4) MB. You may use Adobe